

**GERMANTOWN BOARD OF EDUCATION**

**Monday, May 5, 2014 – 6:30 p.m.**

**Municipal Center, Council Chambers, 1930 S. Germantown Rd, Germantown TN 38138**

A meeting of the Germantown Board of Education was held on May 5, 2014 at the City Council Chambers, Germantown, TN.

The following Board members were present: Lisa Parker, Ken Hoover, Mark Dely, Linda Fisher and Natalie Williams. The Board of Education Attorney Debra Owen, the Superintendent for the Germantown Municipal School District, Jason Manuel and his Executive Secretary, Vijaya Subramani, and his GMSD Cabinet Staff, Dan Haddow, Josh Cathey, Chauncey Bland, Autumn Enochs, Teresa Price, John Pierce, Mona Kenley, and Patricia Pritchard were also present.

**Call to Order**

Chairman Lisa Parker called the meeting to order at 6:41 PM

**Moment of Silence**

Chairman Lisa Parker asked for a moment of silence

**Pledge of Allegiance**

Board member Mark Dely led the Pledge of Allegiance

**Approval of Agenda**

Superintendent Manuel briefed on the ILA for Nutrition and PowerSchool, and the LEA application with the differentiated pay plan to be approved by the board. He recommended the following amendment to the Agenda

1. To drop item numbers 11,12 and 13 from the Agenda
2. To add item number 9A – Resolution to vote/ adopt LEA application

Motion by Ken Hoover, seconded by Linda Fisher, to approve the agenda after amending with the above changes

ROLL CALL: Fisher- yes, Dely – yes, Williams – yes, Parker – yes, Hoover – yes. Motion approved.

**Approval of Minutes**

**Minutes from 4.7.14 Board Meeting**

Motion to approve minutes as written from 4.7.14 meeting, by Natalie Williams, seconded by Mark Dely

ROLL CALL: Fisher- yes, Dely – yes, Williams – yes, Parker – yes, Hoover – yes. Motion approved.

**Superintendent Report**

Jason Manuel thanked his staff and the Board members for spending hours in creating this budget that was a result of lots of hours, lots of discussions and tough decisions. He said that it does have some assumptions due to pending information from Transportation, Health Insurance and the like. He stated that he was excited to bring this Budget which not only provides the reserves to help get out of the loan but also provides the OPEB liability for the retirees.

**Citizens to be Heard**

Chairman Lisa Parker explained the procedures to follow for the citizens to be heard

There were no citizens to be heard at this time

**Adoption of School Board Policy – 33 policies on the Consent Agenda after 2nd reading**

To vote to adopt 33 policies on the consent agenda after 2nd reading

Motion by Mark Dely, seconded by Natalie Williams

ROLL CALL: Williams – yes, Fisher – yes, Hoover – yes, Dely – yes, Parker – yes. Motion approved.

**Adoption of School Board Policy HR 5.116 – Staff positions- first reading**

School Board Attorney Debra Owen recommended that the second paragraph be amended, to have “Board” instead of “Superintendent or his designee”.

Motion by Linda Fisher, to adopt the policy after the above amendment, seconded by Mark Dely

ROLL CALL: Fisher – yes, Hoover – yes, Dely – yes, Parker – yes, Williams – yes. Motion approved.

**Adoption of School Board Policy HR 5.116 – Staff positions- To waive second reading**

Motion by Lisa Parker to waive the second reading of the Policy HR 5.116 in order adopt, seconded by Natalie Williams

ROLL CALL: Fisher – yes, Hoover – yes, Dely – yes, Parker – yes, Williams – yes. Motion approved.

**Resolution to vote/approve LEA Application**

Motion by Mark Dely, to approve LEA application, seconded by Ken Hoover

ROLL CALL: Hoover – Yes, Dely – Yes, Parker – Yes, Williams – Yes, Fisher – Yes. Motion approved.

**Resolution to select option for Health Insurance**

Chairman Lisa Parker briefed on the three options – Self /Stand alone, Pool and State plan. She stated that the consensus of the Board after the work session was to go with the Stand alone insured plan.

Motion by Lisa Parker, to go with the Stand alone insurance plan, Seconded by Natalie Williams

ROLL CALL: Dely – Yes, Parker – Yes, Williams– Yes, Fisher – Yes, Hoover – Yes. Motion approved

**Resolution to vote to approve proposed GMSD Budget including Purchasing, Benefits and Nutrition as In house services**

Chief Financial Officer, Autumn Enochs explained briefly the proposed GMSD Budget. Mark Dely commended the entire team for creating this budget and said that GMSD was the only municipal school district to have a working budget which is remarkable. Linda Fisher said that the Budget was fiscally responsible, with the District Office operating with a lean team with multiple hats. She said she was mainly concerned about the huge time restraint and the need to operate with less reserve. The Board members expressed their opinions and concerns regarding sharing the services with other municipal districts.

Superintendent Manuel briefed on the various options and work process that need to be taken care in a timely manner before the schools opened in August.

Motion by Mark Dely, to approve the proposed Budget that includes Purchasing, Benefits and Nutrition as In house services, seconded by Ken Hoover

ROLL CALL: Fisher – **No**, Dely – yes, Williams – Yes, Parker – **No**, Hoover - Yes. Motion approved. (3-2)

**Resolution to vote on Proposed Agreement for Loan – RAN**

Motion by Ken Hoover, seconded by Lisa Parker

ROLL CALL: Fisher- yes, Dely – yes, Williams – yes, Parker – yes, Hoover – yes. Motion approved.

**Resolution to vote on purchase of SunTrust Procurement Card**

Chief Financial Officer, Autumn Enochs briefed on the Credit Card by SunTrust Bank to facilitate the purchase process for the GMSD Office, which includes the governmental consortium and 2% rebate rewards on the orders being an added benefit.

Motion by Mark Dely, seconded by Linda Fisher

ROLL CALL: Fisher- yes, Dely – yes, Williams – yes, Parker – yes, Hoover – yes. Motion approved.

**Old Business**

No old business was discussed at this time.

**New Business**

Board Attorney Debra Owen informed about the Capital Improvement Bonds from the County Commission and the proposal by all the school board attorneys to request to protect the municipal school districts' share. Chairman Lisa Parker encouraged the Board members, Superintendent and the Attorney to support this request.

**Announcements**

Chairman Lisa Parker announced that the next GMSD Board Meeting will be held on Monday, May 19, 2014 at 6:30 PM at the City council chambers.

Chairman Lisa Parker encouraged the Board members, Superintendent and the Attorney to support the request for the Capital Improvement Funds.

Mark Dely said "I move that we authorize Ms. Debra Owen to draft a motion to the County Commission, demonstrating this Board's support to request our fair share of the County's Capital Improvement Fund and whatever she needs to fit to accomplish this purpose."

Motion by Mark Dely, seconded by Lisa Parker

ROLL CALL: Fisher- yes, Dely – yes, Williams – yes, Parker – yes, Hoover – yes. Motion approved.

**Adjournment**

There being no further business, Chairman Lisa Parker had the meeting adjourned at 8:13 PM.

Germantown Board of Education Meeting Minutes  
May 5, 2014

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Lisa Parker  
Chairman

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Jason Manuel  
Superintendent