

**GERMANTOWN BOARD OF EDUCATION**

**Monday, May 19, 2014 – 6:30 p.m.**

**Municipal Center, Council Chambers, 1930 S. Germantown Rd, Germantown TN 38138**

A meeting of the Germantown Board of Education was held on May 19, 2014 at the City Council Chambers, Germantown, TN.

The following Board members were present: Lisa Parker, Ken Hoover, Mark Dely, Linda Fisher and Natalie Williams. The Board of Education Attorney Debra Owen, the Superintendent for the Germantown Municipal School District, Jason Manuel and his Executive Secretary, Vijaya Subramani, and his GMSD Cabinet Staff, Josh Cathey, Chauncey Bland, Autumn Enochs, Teresa Price, John Pierce and Patricia Pritchard were also present.

**Call to Order**

Chairman Lisa Parker called the meeting to order at 6:44 PM

**Moment of Silence**

Chairman Lisa Parker asked for a moment of silence and said that she would like to remind of being at the last week of school, is thankful for the students, teachers, principals and staff and looking forward to the start of the Germantown Municipal School District this summer.

**Pledge of Allegiance**

Board member Linda Fisher led the Pledge of Allegiance

**Approval of Agenda**

Superintendent Manuel requested to remove item number 11 from the Agenda, the Resolution to vote-Tier one Shared Services. He informed that the Superintendents of other Municipalities had confirmation from the GMSD Board's decision last week about approving the participation in Tier one Shared Services.

Board member Natalie Williams recommended altering item number 8 in the Agenda since some of the policies were yet to be discussed before voting. Chairman Parker said that Attorney Debra Owen suggested pulling out policy HR 5.305 Family and Medical Leave for further discussion. Hence, out of the 29 policies in the consent agenda, 13 were to stay on the consent agenda, 12 were to be discussed in the meeting and then added to the consent agenda, 4 were dropped.

Chairman Parker, upon recommendation from Ken Hoover moved item number 10 and placed it after item number 7

Motion by Natalie Williams to approve the agenda after amending with the above changes, seconded by Ken Hoover

ROLL CALL: Fisher- yes, Dely – yes, Williams – yes, Parker – yes, Hoover – yes. Motion approved. (5-0)

**Approval of Minutes**

**Minutes from 5.5.14 Board Meeting**

Motion to approve minutes as written from 5.5.14 meeting by Linda Fisher, seconded by Natalie Williams

ROLL CALL: Fisher- yes, Dely – yes, Williams – yes, Parker – yes, Hoover – yes. Motion approved (5-0)

**Minutes from 5.14.14 Special Call Board Meeting**

Natalie Williams recommended 2 corrections on page 3

Motion to approve minutes after the above amendments by Natalie Williams, seconded by Lisa Parker

ROLL CALL: Fisher- yes, Dely – yes, Williams – yes, Parker – yes, Hoover – yes. Motion approved (5-0)

**Superintendent Report**

Superintendent Jason Manuel briefed on the following areas

- Superintendent’s Weekly Update was sent to the Board members
- Meeting with Superintendent Hopson to be continued every Wednesday for 3 weeks, concerned on the fiscal impact on teachers with the proposed lump sum payment which may lead to loosing almost a thousand dollars in tax
- Several positions were posted on the new website and new members hired to the GMSD Central Office in various positions and in the school level, like few plant managers, cafeteria managers and an Assistant Principal at Houston High school.
- Reach program by city parks and recreation department for the after school program which will include study time, activity period, extracurricular activities and the like. It would be cost neutral to the district with fees being \$11.00 a day, \$220.00 a month or \$2000.00 a year

He also answered some of the concerns raised by the board members in regards to cost, Nurse Allotment to each school, bell times and before school care program

**Citizens to be heard**

Chairman Lisa Parker explained the procedures to follow for the citizens to be heard

There were no citizens to be heard at this time

**Approval of Insurance contracts- TML Risk Management Pool**

Chief of Operations Josh Cathey suggested approving all the contracts that were recommended by the broker Mr. David McDonnell. He informed that the Property Insurance, Liability Insurance and Worker’s Compensation will be effective from July 1, 2014 the Accident policy will be effective from June 2, 2014

Motion by Mark Dely, to move that the Board adopt the recommendations made by McDonnell Insurance and authorize the Chairman and the Superintendent to enter in to contracts to effectuate the recommendations, seconded by Linda Fisher.

ROLL CALL: Williams – yes, Fisher – yes, Hoover – yes, Dely – yes, Parker – yes. Motion approved (5-0)

Board member Ken Hoover requested to incorporate the Insurance document packet as a part of the meeting minutes

**Adoption of School Board Policies – 13 policies on the consent agenda after 1<sup>st</sup> reading**

Policy FM 2.806 Bids and Quotations  
Policy HR 5.109 Personnel Evaluations  
Policy HR 5.117 Procedure for Granting Tenure  
Policy HR 5.310 Vacations and Holidays  
Policy IP 4.200 Curriculum Development  
Policy IP 4.2013 Family Life Education  
Policy IP 4.202 Special Education  
Policy IP 4.203 Advanced College Placement  
Policy IP 4.204 Summer School  
Policy IP 4.206 Special Programs  
Policy IP 4.207 Limited English Proficiency, Language Minority Students  
Policy IP 4.209 Alternative Credit Options  
Policy IP 4.210 Honors & AP Courses

Motion by Natalie Williams, to adopt the 13 policies on the consent agenda, seconded by Mark Dely

ROLL CALL: Fisher – yes, Hoover – yes, Dely – yes, Parker – yes, Williams – yes. Motion approved (5-0)

**Adoption of School Board Policies – 12 policies on the consent agenda after 1<sup>st</sup> reading**

Policy IP 4.402 Instructional Supplies  
Policy IP 4.404 Use of Copyrighted Materials  
Policy IP 4.405 Employee-Developed Materials  
Policy IP 4.603 Promotion and Retention  
Policy IP 4.606 Graduation Activities  
Policy SP 6.200 Attendance-Pregnancies-Truancy  
Policy SP 6.304 Student Discrimination-Harassment, Bullying-Intimidation, and Cyber Bullying  
Policy SP 6.311 Care of School Property  
Policy SP 6.313 Student Discipline  
Policy SP 6.600 Student Records  
Policy SS 3.6001 Fringe Benefits  
Policy HR 5.305 Family and Medical Leave

Motion to adopt 12 policies on the consent agenda after first reading, by Mark Dely seconded by Linda Fisher

ROLL CALL: Fisher – yes, Hoover – yes, Dely – yes, Parker – yes, Williams – yes. Motion approved (5-0)

**Amendment to School board policy SBO 1.108 - Nepotism**

The policy was amended with reference to TCA 49-2-202 in the TSBA policy manual

Motion by Natalie Williams, to approve the above amendment, seconded by Linda Fisher

ROLL CALL: Dely – Yes, Williams – Yes, Parker – Yes, Hoover – **NO**, Fisher – Yes. Motion approved (4-1)

**Amendment to School Board Policy SP 6.309 – Zero Tolerance**

The line 2c was amended to be in compliance with the state statute. “Assault” was changed to “Aggravated assault”

Motion by Lisa Parker, to approve the above amendment, Seconded by Mark Dely

ROLL CALL: Dely – Yes, Parker – Yes, Williams– Yes, Fisher – Yes, Hoover – Yes. Motion approved (5-0)

**Old Business**

No old business was discussed at this time.

**New Business**

No new business was discussed at this time.

**Announcements**

Chairman Lisa Parker commended the play “School House Rock” by the Riverdale elementary students. She said that everyone is excited for the last week of school and looking forward to take possession of the GMSD school buildings on June 2, 2014

**Adjournment**

There being no further business, Chairman Lisa Parker had the meeting adjourned at 8:19 PM.

Germantown Board of Education Meeting Minutes  
May 19, 2014

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Lisa Parker  
Chairman

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Jason Manuel  
Superintendent