



GMSD Business Board Meeting
May 18, 2015 6:30 PM
City Council Chambers

Attendance Taken at 6:29 PM:

Present Board Members:

Mr. Mark Dely
Mrs. Linda Fisher
Ms. Lisa Parker
Mrs. Natalie Williams

Absent Board Members:

Mr. Ken Hoover

Board Secretary:

Mrs. Vijaya Subramani

1. Call to Order

Chairman Lisa Parker called the meeting to order at 6:30 pm.

2. Moment of Silence

Chairman Lisa Parker shared a few words about the successful first year of the newly formed Germantown Municipal School District.

She conveyed her heartfelt thanks to the City of Germantown for their willingness to help in every possible way and working to the best interest of our schools.

She thanked the Board members for their outstanding strides, making important decisions, learning as they moved forward and their commitment to serve.

She thanked the Superintendent Mr. Jason Manuel for exceeding the expectations of the board and taking the School District to an outstanding level with his leadership, experience, commitment and willingness to look for the best which is invaluable to the Board, Administration, Teachers and Students.

She said that she would like to applaud all the effort, time and talent and perseverance put forth by the Principals, Teachers, GMSD staff and students towards the success of the District.

She stated that though it was not a brand new school district, it was a brand new attitude that GMSD began with and that she hoped to move forward with the same anticipation and enthusiasm in to the second year.



She wished all the students a safe and happy summer vacation.

3. Pledge of Allegiance

Vice-Chairman Linda Fisher led the Pledge of Allegiance.

4. Approval of Agenda

Motion Passed: I move to approve the agenda passed with a motion by Mr. Mark Dely and a second by Mrs. Linda Fisher.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

5. Approval of the Minutes from 4.20.15 Board Meeting and 4.27.15 Special called Board Meeting

Motion Passed: I move to approve the Minutes from 4.20.15 Board Meeting passed with a motion by Mrs. Natalie Williams and a second by Ms. Lisa Parker.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

Motion Passed: I move to approve the Minutes from 4.27.15 Special called Board Meeting passed with a motion by Mrs. Linda Fisher and a second by Mr. Mark Dely.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Abstain

6. TLN Update (Tennessee Legislature)

Board Member Natalie Williams gave brief updates on the various education bills being discussed in the TN Legislation in the current session. Superintendent Jason Manuel gave clarifications on the Current Standards being studied by the TN group as becoming TN ready standards.



7. Superintendent's Report

Superintendent Jason Manuel said that he would like to thank the School Board for the exceptional first year. He said that he is excited to start the next year and assured better things to come for the district. He briefed on how the district is still a new district and the administration is learning how to close a school year and report to the state. He said that the entire district and staff are working on various upcoming items such as hiring new teachers, preparing students for graduation and the like.

Dan Haddow, Chief of Staff, briefed on how the Human Resources department was getting reading for the upcoming school year.

Mason Grace, Technology Curriculum and Communications Coordinator gave updates on the 1:1 planning and software development processes. He also appreciated the outstanding student achievements in academics, athletics and other programs.

Chauncey Bland, Director of Student Services gave updates and information on Student Registration dates and process.

Teresa Price, Director of Academic Advancement, briefed on new Federal Programs updates, Summer Professional Development for Teachers and the new Amplify assessment program.

Autumn Enochs, Chief Financial Officer, gave updates on Federal Grant Guidelines, State Fiscal updates, Financial Reports, OPEB Trust information, Closeout and Opening procedures.

Josh Cathey, Chief of Operations, said that he was very proud of the accomplishment of the entire district with the shared vision and trust. He briefed on status of various RFPs, RFQs, Bids and other operational procedures. He outlined the Capital Improvements Projects planning initiatives.

8. Citizens to be heard

Ms. Kim Johnson, 2242 Otter burn, Germantown TN 38139, Parent of a third grader at Dogwood Elementary School voiced her appreciation on behalf of all the parents, the efforts and outstanding performance of the Nurses, Volunteers and Administration in taking care of the students' health needs.

9. Consent Agenda

Motion Passed: I move to approve all the items in the consent agenda passed with a motion by Mrs. Natalie Williams and a second by Mr. Mark Dely.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes



**9.A. Annual Review/Revision of HR Policies - Revision of Policy HR 5.310
Vacations and Holidays - First Reading**

After the Annual Review, No changes were recommended to the following policies,

- HR 5.102 -Professional Employment
- HR 5.109 -Personnel Evaluations
- HR 5.305 -Family and Medical Leave Act
- HR 5.501- Complaints and Grievances
- HR 5.611 -Ethics
- HR 5.701 -Employment of Subs

Recommended **Revision of Policy HR 5.310 Vacations and Holidays - First Reading**

9.B. Miscellaneous Budget Amendments 47 through 56

**9.C. Revision OF Student Policy SP 6.4001 Survey of Students /per TSBA
recommendations -Second Reading**

10. Action Items

10.A. Declaration of OPEB Trust

Motion Passed: I move for the Board of Education to approve the Declaration of the Trust for the Other Post-Employment Benefits (OPEB) passed with a motion by Mr. Mark Dely and a second by Mrs. Natalie Williams.

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| Mr. Mark Dely | Yes |
| Mrs. Linda Fisher | Yes |
| Mr. Ken Hoover | Absent |
| Ms. Lisa Parker | Yes |
| Mrs. Natalie Williams | Yes |

10.A.I. Resolution to establish the OPEB Trust

Motion Passed: I move for the Board of Education to approve the Resolution to Establish a Trust for OPEB passed with a motion by Mr. Mark Dely and a second by Mrs. Natalie Williams.

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| Mr. Mark Dely | Yes |
| Mrs. Linda Fisher | Yes |
| Mr. Ken Hoover | Absent |
| Ms. Lisa Parker | Yes |
| Mrs. Natalie Williams | Yes |



10.A.II. Resolution to establish the OPEB Commission

Motion Passed: I move for the Board of Education to approve the Establishment of a Trust to be known as the Germantown Municipal School District Post-Employment Benefits Trust and to create a Commission for the OPEB Trust passed with a motion by Mr. Mark Dely and a second by Mrs. Natalie Williams.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

10.A.III. Resolution to establish the OPEB Investment Policy

Motion Passed: I move for the Board of Education to approve the establishment of an Other Post-employment Benefits (OPEB) Trust Investment Policy passed with a motion by Mr. Mark Dely and a second by Mrs. Natalie Williams.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

10.B. Approval of Custodial Contract for 2015-2016

Motion Passed: I move to approve the awarding of the custodial contract for the 2015-2016 school year to ABM Custodial Services and authorize the Superintendent and Chairman to negotiate and sign the contract with ABM Custodial Services passed with a motion by Mrs. Natalie Williams and a second by Mrs. Linda Fisher.

Mr. Mark Dely	No
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

10.C. Approval of Houston Middle School Parking Lot Project

Motion Passed: I move to approve the awarding of bid number 150039 for parking lot repairs and improvements at Houston Middle School to Gibson Paving, Inc. and authorize the Superintendent and Chairman to negotiate and sign the contract with Gibson Paving, Inc. passed with a motion by Ms. Lisa Parker and a second by Mrs. Natalie Williams.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes



Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

10.D. Approval of Capital Project to Upgrade Houston High School from Zone Control to Total Control

Motion Passed: I move to approve the awarding of the contract to upgrade Houston High School from Zone Control to Total Control to Mechanical Automated Control Systems, Inc. and authorize the Superintendent and Chairman to negotiate and sign the contract with Mechanical Automated Control Systems, Inc. passed with a motion by Ms. Lisa Parker and a second by Mr. Mark Dely.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

10.E. Approval of Artificial Turf Consulting Agreement

Motion Passed: I move to approve the awarding of the contract for artificial turf consulting to Athletic Surfaces Plus and authorize the Superintendent and Chairman to negotiate and sign the contract with Athletic Surfaces Plus passed with a motion by Mrs. Linda Fisher and a second by Mr. Mark Dely.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

10.F. Approval of Architect for Capital Improvement Projects

The Board members discussed several concerns and questions regarding the direction in which the Capital Improvement Projects would go and what the impact would be if the time line is not met.

Chairman Lisa Parker gave clarifications on the short time frame as the City of Germantown had requested firm estimates and other information in order to process with their Financial Budget planning and approval.

Superintendent Jason Manuel recommended to have a special called meeting to update the Board members on the Capital Improvement Projects outline.

Board Member Mark Dely expressed concerns in authorizing the Superintendent and the Chairman to sign contracts with architects for projects that would count in excess of \$ 1.8 million that the Board has not discussed or approved or budgeted.



Motion Passed: I move to approve the awarding of the contracts for architectural, engineering, and planning services for a new elementary school, new addition at Riverdale, and new athletic multipurpose facility at Houston High School to A2H, Inc. and authorize the Superintendent and Chairman to negotiate and sign the contracts with A2H, Inc. passed with a motion by Mrs. Natalie Williams and a second by Ms. Lisa Parker.

Mr. Mark Dely	No
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

10.G. Approval of Proposal for Business Insurance Consulting and Brokerage Services

Motion Passed: I move to approve the awarding of the contract for business insurance consulting and brokerage services for the 2015-2016 school year to Insight Risk Management, including recommendations for all insurance coverages made by Insight Risk Management, and authorize the Superintendent and Chairman to negotiate and sign the contracts with Insight Risk Management passed with a motion by Mrs. Natalie Williams and a second by Ms. Lisa Parker.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

10.H. Miscellaneous Budget Amendments

Motion Passed: I move to approve the Miscellaneous Budget Amendments 57 of FY (2014-15), 1 and 2 of FY (2015-2016) passed with a motion by Mrs. Linda Fisher and a second by Mrs. Natalie Williams.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

10.I. Approval of Apple Lease Agreement

Mason Grace, Technology Curriculum and Communications coordinator gave updates on the purchase of 350 computers for the students in 8, 9 and 10 grades to Pilot the 1:1 initiative with the small group to study the program and its implementation.



Motion Passed: I move to approve the Lease Agreement between Apple Financial Services and the Germantown Municipal School District passed with a motion by Mrs. Natalie Williams and a second by Ms. Lisa Parker.

Mr. Mark Dely	Yes
Mrs. Linda Fisher	Yes
Mr. Ken Hoover	Absent
Ms. Lisa Parker	Yes
Mrs. Natalie Williams	Yes

11. Announcements

Chairman Lisa Parker announced the following, Next Work Session was scheduled for June 3, 2015, 6:00 pm at the GMSD Office. Next Business Meeting is tentatively scheduled for June 15, 2015 and will be updated and published later.

Board member Linda Fisher thanked the GMSD Staff and the PTA for honoring the first set of GMSD Retirees.

Superintendent Jason Manuel congratulated the first graduating class of 2015 from the GMSD and thanked everyone for letting him to serve the school district as the first Superintendent.

12. Adjournment

The meeting was adjourned at 8:05 pm.

Chairperson

Superintendent