



# REQUIRED REGISTRATION DOCUMENTS FOR NEW STUDENTS

**A. Proofs of Residence: Parents/Guardians must provide TWO of the following items showing the parent/guardian's name and address to prove residency:**

1. Most recent MLGW OR municipal water bill of the owner, renter, or lessee of the home in which the student will reside during the current school year. Cut off notices will not be accepted;
2. Mortgage statement or deed of the owner of the home in which the student will reside during the current school year;
3. Official lease of the lessee of the home in which the student will reside during the current school year;
4. Official Rental Agreement of the renter of the home in which the student will reside during the current school year;
5. Real Estate tax receipt (Current year only);
6. Public assistance/government benefits check, card, or papers;

**B. Tennessee Department of Health Immunization Certificate: Contact the Office of Coordinated School Health for additional information**

**C. Unofficial Transcript and/or report card from previous school(s)**

**D. Rising 9th-grade students- 8th-grade report card**

**E. Transfer letter/Shared Residency (if applicable)**

**DO NOT Upload in Skyward, but bring to the school during New Student appointment**

F. Student's Social Security Card (optional) *\*If one is not available a PIN will be provided.*

G. Certified copy of Birth Certificate or acceptable evidence of the date of birth

H. Custody papers and parenting plan (if applicable)